

**COLLEGE INSTRUCTION COMMITTEE**

Applied Arts Building AA-216 2:15 p.m.

Monday, November 13, 2006

**CONTRA COSTA COLLEGE**

2600 Mission Bell Drive

San Pablo, California 94806

**MINUTES****MEETING CALLED TO ORDER:** The meeting was called to order at 2:15 p.m.**CHAIR:** James Duvall**MEMBERS PRESENT:** Rick Ramos, Vern Cromartie (NSAS), Joy Lynch, Kenyetta Tribble (CLASS), Kerry Farber (Classified Senate)**RESOURCE TEAM:** Donna Floyd (Senior Dean of Instruction)**GUESTS:** Linda O'Hare, Helen Kalkstein, Jason Berner**ABSENT:** Leverett Smith, Matika Moore (ASU)**CONSENT ACTION ITEMS****APPROVAL OF AGENDA** The agenda was approved.**APPROVAL OF MINUTES** The minutes of October 23 was approved.**ACTION ITEMS:****VARIABLE TOPIC COURSE PROPOSALS**

ESL 100 F English Through TV and Movies

**DISCIPLINE:** ESL **HOURS:** 2 lec. **UNITS:** 2 **GRADE TYPE:** SC**ACTION:** Approved**COURSE/CATALOG CHANGE PROPOSALS**

COUNS 800N Orientation to College

**CHANGE:** Delete from Catalog**ACTION:** Approved

NURS 202 CNA-HHA

**CHANGE:** Add EMED 109 as a co-requisite**ACTION:** Approved

ESL 136 Idioms in English

**CHANGE:** Change grade option to SC**ACTION:** Approved

ESL 200 ESL for ECHD Ed 220

ESL 201 ESL for ECHD Ed 120

ESL 202 ESL for ECHD Ed 221

**CHANGE:** Change from degree credit to non-degree credit**ACTION:** Bundled and Approved**NEW COURSE PROPOSALS**

ESL 135A Pronunciation A

ESL 135B Pronunciation B

**DISCIPLINE:** ESL **HOURS:** 2 lec. **UNITS:** 2 **GRADE TYPE:** CR/NC**ACTION:** Bundled and Approved

ESL 139A Basic Vocabulary A

ESL 139B Basic Vocabulary B

**DISCIPLINE:** ESL **HOURS:** 3 lec **UNITS:** 3 **GRADE TYPE:** SC**ACTION:** Bundled and Approved

ESL 140A Vocabulary A

ESL 140B Vocabulary B

**DISCIPLINE:** ESL **HOURS:** 3 lec. **UNITS:** 3 **GRADE TYPE:** SC**ACTION:** Bundled and Approved

ENGL 125 Developing Writing Skills for Biotech

**DISCIPLINE:** ENGL **HOURS:** 3 lec. **UNITS:** 3 **GRADE TYPE:** SC**ACTION:** Approved

## **COURSE REVISION PROPOSALS**

ESL 051 Reading and Vocabulary for Beginners

**CHANGE:** Hours: 3 lec Units: 3

**ACTION:** Approved

## **COURSE REPEATABILITY**

ADJUS - Approved

ACSKL - Approved

ECHD – Approved (ECHD 153 and 154 Signing Exact English should be returned as lab courses, Topics A-F and 101A-E, 117, and 119 courses are not repeatable)

HED – Approved (HED 133 should be returned as a lab course)

PE – Approved (Topics A-M, 190-201, 272, 282 are not repeatable)

PEIC – Approved (Topic 100 are only repeatable 3 times.)

PUBSR - Approved

**CIC ANNOUNCEMENTS and OPEN DISCUSSION** Jim said that Susan Lamb will get him access to the DVC Course Management System. He plans to visit the DVC curriculum committee next semester.

Content Review needs to get back on track. Jim would like to see the process simplified. Content Review will be on the first agenda of the new semester.

Rick would like to see more faculty involved on the Distance Education Committee. He is trying to get web based short movies made on how to use Web Advisor and how to register online. The next Distance Ed Committee meeting is Wednesday, November 22 after 2 p.m. He would also like to see the IT manager signature on the Distance Ed form.

**NEXT MEETING** – November 27 (last meeting of the semester)

**ADJOURNMENT** The meeting was adjourned at 4 p.m.